

April 16, 2013

Commissioners met on this day with the following members present: Steffanie Owens and Jeff Hardin and John Richwine. Also present were Representative John Graham for County Attorney Jim Wilson, County Auditor Jane Lyons and County Administrator, Dan Dykes.

**IN THE MATTER OF APPROVAL OF MINUTES**

Commissioners approved the minutes of March 19, 2013, March 21, 2013, April 2, 2013, and April 9, 2013. Motion to approve made by Jeff Hardin and seconded by Steffanie Owens. Motion carried unanimously.

**IN THE MATTER OF APPROVAL OF CLAIMS**

Motion was made by Steffanie Owens and seconded by Jeff Hardin to approve the April 15, 2013 claims. Motion carried unanimously.

**IN THE MATTER OF PLANNING COMMISSION UPDATE**

Ken Ellis, Planning Commission Director, reported to the Commissioners that Building Inspector, Rick Alcove is retiring and might come back to work as a part time inspector.

Also he reported that he will be meeting with the owners of the unsafe property located on 350W, asking them to modify their agreement of cleaning up the property.

Also, he reported that according to the County Animal Standard Ordinance, the County is not in any way liable or in error in concerning the horrible animal kill found in Summitville last week. They are going to inspect the property and consider it being an unsafe building problem.

Also on the animal kill, Tom Ecker, EMA Director, reported that 22 agencies responded and over 70 people, working over 72 hours on the cleanup. There are approximately \$20,000.00 expenses by the EMA Department.

**IN THE MATTER OF CONTRACT WITH GORDON FLESCH AND THE RECORDERS OFFICE**

Linda Smith, County Recorder, came before the Commissioners with a Contract with Gordon Flesch to replace two copies they have now and updating with one copy machine in the Records office. The cost is \$38.00/month more than what the two machines cost. Motion to approve Contract made by Steffanie Owens and seconded by Jeff Hardin. Motion carried unanimously.

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**IN THE MATTER OF APPROVAL OF CONTRACT WITH GORDON FLESCH AND THE CENTRAL RECORDS DEPARTMENT**

Commissioners approved the Contract with Gordon Flesch and the Central Records Department for a new copier/scanner that can be used with the Laserfiche system. Motion to approve made by Steffanie Owens and seconded by Jeff Hardin. Motion carried unanimously.

**IN THE MATTER OF BOARD APPOINTMENTS**

Commissioners re appointed Leslie Rittenhouse to the Elwood Library Board upon motions made by John Richwine and seconded by Steffanie Owens. Motion carried unanimously.

Commissioners also re appointed Dave Givens and Brian Williams to the CJC Advisory Board upon motions made by Jeff Hardin and seconded by Steffanie Owens. Motion carried unanimously.

**IN THE MATTER OF THE COUNTY PERSONNEL POLICY**

Shawn Swindell, Human Resources Director, has emailed the second draft of the updated Personnel Policy to the Commissioners. She has updated with new Resolutions and new policies. She should have a final policy at the next meeting for their approval.

**IN THE MATTER OF E911 ADVISORY BOARD MEMBERSHIP**

Major Brian Bell, came before the Commissioners asking for two new members be added to the E911 Advisory Board. Motion was made by John Richwine and seconded by Jeff Hardin to approve adding the members. Motion carried unanimously.

**IN THE MATTER OF APPROVAL OF ASSESSMENT SERVICES CONTRACT FOR THE MADISON COUNTY ASSESSOR**

Larry Davis, Madison County Assessor, came before the Board of Commissioners with the following four bids for the assessment services for the County:

Appraisal Services	\$129,000.00
Nexus	\$289,000.00
PSC	\$292,416.00
Tyler	\$294,500.00

The Assessor had a member of the Commissioners and a member of the Council and County Administrator Dan Dykes involved in the interviews of each of these companies. Each representative agreed that Nexus Company is the best choice. A motion was made by John Richwine and seconded by Steffanie Owens to move forward with Nexus and have a contract prepared for approval. Motion carried unanimously.

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**IN THE MATTER OF ITS UPDATE ON THE SERVER**

Lisa Phillips, ITS Network Administrator, came before the Commissioners to report that last week there was an outage with the server. The counties server is 7 to 8 years old and very antiquated. It will need to be replaced very soon. The ITS department has looked a several options and will now take the options before the ITS Board for a recommendation to the Commissioners.

**IN THE MATTER OF APPROVAL OF CEMETARY COMMISSION PURCHASE**

Russ Willis, Cemetery Commission, came before the Commissioners asking for them to set up a non-reverting fund so they can deposit donations or any funds collected by the Commission so they can purchase a GPR, a ground penetrating radar system designed for utility locations or gravesites. Motion to have the attorney set up a non-reverting fund made by John Richwine and seconded by Steffanie Owens. Motion carried unanimously.

The next regular scheduled meeting is set for Tuesday, May 7, 2013.

There being no further business the meeting was adjourned.

BOARD OF COMMISSIONERS

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